## Email Template for informed consent confirmation of verbal/SMS instruction

To:

CC:

Subject: Strata Insurance placements – consent to earn commission

Dear insert name,

Further to your SMS/verbal (delete as applicable) of insert date and time instruction regarding your insurance, we confirm that you provided informed consent for BCB and ourselves to earn commission on the annual Strata Insurance policy and subsequent renewals.

We discussed the following.

Insurance commissions on strata insurance products are generally up to 20% of the premium (excluding relevant taxes, charges and levies) and are paid to BCB by the insurer when the policy is arranged, renewed or where there is a variation to the policy (if an additional premium is payable). BCB may share a percentage of this commission with our Authorised Representative (AR) – your strata management company. The exact remuneration split will be shown in your insurance report below the presented quotes.

The law requires that we obtain the client’s consent before we can receive an insurance commission. Once provided, client consent is irrevocable.

If you have any questions, please let me know.